



# Keilor Little Athletics Centre

## Agenda and Action Items

Attendees:	Sam Barbuto, Pauline McShanag, Cherylanne Campbell, Vicky Thomson, Craig Hill
Apologies:	Kerry Ware, John Rayner, Don McLaren, Mike Lloyd, Robert McShanag
Did Not Attend:	
Date of Meeting	Wednesday 5 <sup>th</sup> January, 2011
Time of Meeting	7.45pm, Closed 9.25pm
Location:	Clubrooms.
Subject:	January, 2011

### Agenda:

#	Item	Who	Duration
1.	Minutes from previous meeting.	SB	5 mins
2.	Presidents report -	SB	20 mins
3.	VP report - admin	CH	10 mins
4.	Secretary report - correspondence, calendar	KW	10 mins
5.	Treasurers report - financial/expenditure report	VT	10 mins
6.	Competition report	RMc	10 mins
7.	Special events report	PMc	10 mins
8.	Club priority reports - sponsorship/fundraising	SB	10 mins
9.	Equipment	DM	10 mins
10.	Region report	DC	10 mins
11.	Other business		10 mins

### Key Outcomes:

#	Item	Who
1.	Minutes from 15 <sup>th</sup> December were discussed and accepted.	
2.	President's report - Contractors have begun to survey the track. Amongst the scope of works is the adding soil to the top of the South West and Western Hill end (Soccer Club) to build up the size of the hills. This should serve to improve	Sam Barbuto

#	Item	Who
	the wind break, viewing area and increase the potential training area. Post Christmas dates have been locked in so we can now move to advertising those dates on Website and in email alert. CH get to get list of members that do not have email address so that we can send mail out to those families. SB to investigate getting two bill boards with competition dates. SB to meet with ELAC to discuss logistics for joint competition and equipment requirements for Feb and March.	
3.	VP report - Member base up to 460 with an additional 17 trialing athletes. This is comparable to same time last year. Retention rate strong and Boy/Girl ratio almost 50%. Average competing athletes remains over 300 with being severally impacted by weather.	Craig Hill
4.	Secretary report - Correspondence includes - via email - LAVic State relays qualifiers and progressions, making tracks Nov 2010. NMR Dec minutes.	Kerry Ware
5.	Treasurers Report - Accounts were accepted and payments made for January were approved. Still awaiting reimbursement of Insurance claim for computers, scanners and bar coding equipment.	Vicky Thomson
6.	Competition report - Confirmed that electronic timing was in order for Girls Under 14 300m Hurdle record. Bethany Rayner Record confirmed	Robert McShanag
7.	Special events - Track & Field entries same as last season.	Pauline McShanag
8.	Sponsorship/fundraising - CH and SB continue to work on targets.	Sam Barbuto
9.	Equipment - Timing Box to sent to Tas for repairs to power issue. Quad beams also being sent back for retro fitting so that they can be used with both 201 and 301 units.	Don McLaren
10.	Region report - No meeting held	Dave Campbell
11.	Other Business - Meeting to be held at clubrooms on (Tuesday Jan 18, 2011) to confirm logistics for ELAC joint competition for Jan 22 & Jan 29.	

### *Action Items*

#	Item	Who
	<b>Action items from December 2010</b>	
97.	Follow up with ELAC for comp after Xmas	SB
	<b>Action items from September 2010</b>	
	<b>Action items from May 2010</b>	
87.	Collection of prices for alarm system	SB
	<b>Action items from April 2010</b>	
84.	Championship timetable review	SB

