



Keilor Little Athletics Centre

Agenda and Action Items

Attendees:	Sam Barbuto, Craig Hill, Pauline McShanag, John Rayner, Don McLaren, Vicky Thomson, Mike Lloyd
Apologies:	Jan Bennetts, Cherylanne Campbell, Kerry Ware, David Campbell, Bill Mobilio,
Did Not Attend:	
Date of Meeting	Thursday 7 th Jan, 2010
Time of Meeting	7.15pm Closed 9.30pm
Location:	Keilor Hotel
Subject:	Jan, 2009.

Agenda:

#	Item	Who	Duration
1	Minutes from previous meeting.	SB	5 mins
2	Presidents report	SB	20 mins
3	VP report - admin	JB	10 mins
4	VP report - athlete development	BM	10 mins
5	Secretary report - correspondence, calendar	KW	10 mins
6	Treasurers report - financial/expenditure report	VT	10 mins
7.	Competition report	DC	10 mins
8.	Club priority reports - sponsorship/fundraising	SB	10 mins
9.	Equipment	DM	10 mins
10.	Region report	CH	10 mins
11.	Other business		10 mins

Key Outcomes:

#	Item	Who
1	Minutes from 4 th November were discussed and accepted.	
2	President's report - XMAS Breakup went well and thanks to everyone that was called upon to assist for the day. The final track design should be available soon which will then go off to tender for construction. Both KLAC and KSB involved in	Sam Barbuto

#	Item	Who
	the design phase to ensure that minimum requirements are included. Still no outcome on SRV submission. Need to meet with BCC to get an idea of timelines for project so that we can start to prepare for season 2010/2011 as there may be disruption in the second half of the season. Gala Ball scheduled for Feb 12 and we need to get at least 100 people attend to make it viable. Captains for Multi's and T & F finalized. Next season Centre Captains need to be selected as soon as registrations are completed.	
3	VP (Operations) Report - No Report	Jan Bennets
4	VP report - NO REPORT	Bill Mobilio
5	Secretary report - Correspondence includes :- VLAA - membership posters, reconciliation requirement reminder, notification of membership booklet available on VLAA website, Zatopek information, LAPS feedback form and certificate, centre feedback letter. NMR Nov minutes. Premiere pennants - ribbon samples.	Kerry Ware
6.	Treasurers Report - Accounts were accepted and payments made in December were approved. Reimbursements for to DM for various purchases, Canteens purchases approved. Payment for T&F entries approved	Vicky Thomson
7.	Competition report -No report	Dave Campbell
8.	Special events - Very pleased with State Relay results with high % of teams making finals and medal tally placing our Centre 2 nd overall for the state. 15 children entered for the State Multi's in Bendigo.	Vicky Thomson
9.	Sponsorship/fundraising -	Sam Barbuto
10.	Equipment - Still some issues with software on 201 unit. Will re-load and issue.	Don McLaren
11.	Region report - No meeting held in Jan	Craig Hill
12.	Other Business	

Action Items

#	Item	Who
	Action items from December 09.	
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81	Replacement plate for shield.	CH
82.	Shades to be erected.	DM
	Action items from October 09.	
79.	Organise sign for committee room	CH

